

Port Washington High School Scholarship Program

Port Washington High School Graduating Senior - Class of 2024

Dear Scholarship Applicant:

Our program awards scholarships primarily to graduating seniors in the Port Washington High School Class of 2024. Last year, approximately \$320,000 was awarded to approximately 100 students in the class of 2023. A limited number of scholarships are available to previous graduates of Port High who have completed at least one and one-half years of college, and not yet earned a baccalaureate degree.

A complete application is comprised of the following:

- A cover sheet with student, parent, and family information (page 1)
- An extra-curricular participation checklist (page 2)
- A volunteer service participation/employment record (page 3)
- An essay, word processed or typewritten, not more than 500 words, that describes the applicant's goals and life experiences that have been influential – The essay should include why you should be awarded a scholarship and what makes you a unique person or a top candidate for an award. Be sure to include reasons for your choices. (page 4)
- One letter of recommendation from a person **who is not** a relative, medical service provider, scholarship committee member or spouse, Port Washington-Sauville School District administrator, PWSSD staff member/coach. We suggest asking an employer, family friend who is not currently enrolled in high school, clergy member, or similar person to write the letter. (page 5)
- A PWHS Transcript will be printed as part of your completed application. You do not have to complete a separate form for this portion of the application.

PLEASE NOTE – All application material should be completed as “one sided” document. DO NOT PRINT ANY MATERIALS BACK-TO-BACK.

One copy of the entire completed application must be submitted to the Port Washington High School Guidance Office not later than 3:00 pm, February 1, 2024.

The Scholarship Selection Committee WILL NOT consider incomplete applications in making award decisions.

Suggestions:

1. If you need help with the application, please see Mr. Bichler.
2. Proofread your entire application several times.
3. You might consider asking another person to also proofread it for you.
4. Double check to be certain your application is complete when submitted.
5. Keep a copy of the application for your own records.

Port Washington High School Volunteer Service and Employment Record - Graduating Seniors

List each service or activity in which you participated during high school.

Include the number of hours of your participation. Hours should be indicated as a total for the school year.

Activities that have been completed outside of the school day & NOT including Youth Service Learning



School Related Volunteer Service	Name of Advisor/ Coordinator	Grade 9 Hours	Grade 10 Hours	Grade 11 Hours	Grade 12 Hours

Community Related Volunteer Service	Event Organizer	Hours	Hours	Hours	Hours

Leadership Positions held in & out of School Activities and awards received	Advisor/Coordinator	Hours	Hours	Hours	Hours

Employment History (Most recent first)	Average Hours			
Include signature and contact information of your last employer	Hrs/wk	Hrs/wk	Hrs/wk	Hrs/wk
Employer name:				
Employer e-mail:	Employer phone number:			
Employer Signature				
Employer name:				
Employer name:				
Employer name:				

ESSAY – Word Processed, in **500 words or less** and **double spaced** (2); describe your goals and life experiences that have influenced you. Include any information that you would like the committee to consider as to why you as a top candidate for a scholarship (What is it about you that is unique or makes you stand out?). A separate page **MUST** be substituted in place of this form.

If you have selected a specific area of study, you may want to include information as to why you have chosen a particular field or what has helped you in some of your career decision making to this point.

PLEASE SUBMIT ON A SEPARATE PAGE!!

This page SHOULD NOT be included in the final application.

Letter of Recommendation – The letter must be from a person who is not a relative, health care provider, PWSH Scholarship Selection Committee member or spouse, Port Washington-Saukville School District administrator, PWSSD staff member, or coach. We suggest asking an employer, family friend who is not currently enrolled at Port Washington High School, clergy member, or similar person to write the recommendation. The recommendation must include the person’s name and their relationship to the applicant. A separate letter **MUST** be substituted in place of this form.

The emphasis of the letter should focus on demonstration of your representation of the six pillars of Character Counts: Trustworthiness, Respect, Fairness, Responsibility, Caring, and Citizenship. The writer may focus on all or any portion of these traits.

PLEASE SUBMIT ON A SEPARATE PAGE!!

This SHOULD NOT be included in the final application!!